



REFUND POLICY

Round Pond Recreation Area

1. **Seasonal Campsites:** A pro-rated refund may be requested through and approved only by the Chief, RD for PCS, ETS, TDY (un-programed or extended), Medical and Scheduling conflicts only. Forms are available at Round Pond and the RD Admin Office. Refunds are calculated from the date received.
2. **Daily Campsites:** a full refund, minus a \$5.00 administration fee, will be approved for cancellations received at least 72 hours in advance of check-in date/time.
NO rain checks or credit is authorized.
3. **Party Facilities:** A full refund, minus a \$5.00 administration fee, will be approved for cancellations received at least 2 weeks in advance of check-in date/time.
NO rain checks or credit is authorized. (Pavilions and Bonneville Cabin)
4. **Rental Cabins:** A full refund, minus a \$5.00 administration fee, will be approved for cancellations received at least 72 hours in advance of the check-in date/time. NO rain checks or credit is authorized.
5. **Bull Pond Cabins:** No refunds, rain checks or credit is authorized. Patrons are responsible to locate a substitute patron through the waiting list process.
6. **Rental Equipment:** A full refund, minus \$5.00 administrative fee, will be approved for cancellations received 72 hours in advance of the reservation date/pick-up time. NO rain checks or credit is authorized.
7. Refunds approved for payments made with a credit card or those for less than \$50.00 are processed upon request. Refunds for payments made in cash or check that are greater than \$50.00 are approved by the Round Pond Manager and processed through the NAF Financial Services Office which takes 8-10 working days to receive.
8. Reservations that are cancelled the same day will be afforded the full refund minus \$5 administrative fee.