



## **HOME-BASED BUSINESSES (HBB)**

### **Visitors to the Home Notice**

***If your proposed HBB requires ANY customers/individuals coming to the home, you MUST meet the following criteria BEFORE submitting a request to operate a HBB on West Point:***

1. Provide Balfour Beatty and Military Police approved parking for patrons
2. Ensure house meets ADA requirements for accessibility – “ADA Guideline for Small Businesses” provided as separate attachment
3. Provide a copy of Certificate of Liability Insurance
4. West Point Fire and Emergency Services must conduct an initial and annual inspections of business area of residence – Fire Safety inspection checklist provided
5. Mount and properly label fire extinguishers
6. Must be able to demonstrate how to properly use a fire extinguisher