

JOB APPLICATION

* Required

Country of Citizenship *

Email Address * (e.g., my_email@domain.com) **Date of Birth *** (mm/dd) **Last 4 Digits of SSN ***

Eligibilities

* Required

☐ Yes☐ No

For additional information, please go to: http://cpol.army.mil/employ/NAF/NAF_Applicant_Information_Kit.pdf *

☐ Yes

☐ No

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☐ Yes

☐ No

Note: If you cannot provide a copy of your recent personnel action at the time of application, then your resume must clearly support your claim.

For additional information, please go to: http://cpol.army.mil/employ/NAF/NAF_Applicant_Information_Kit.pdf *

☐ Yes

☐ No

Note: if you cannot provide a copy of the DA Form 3434 with your application, your resume must clearly indicate your NAF experience.

For additional information, please go to: http://cpol.army.mil/employ/NAF/NAF_Applicant_Information_Kit.pdf *

☐ Yes☐ No

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 *

☐ Yes☐ No

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- ☐ Yes
- ☐ No

Highly Preferred

* Required

1. Do you possess a valid instructor level certification for Pistol or Rifle from a recognized national governing body? This certification must be reflected on your resume and your certification uploaded at the time of application to be considered a highly preferred candidate. *

- ☐ Yes
- ☐ No

AOC

* Required

1. Do you reside within a 30 mile commuting distance of West Point, NY? (Military Spouses moving to the area within 30 days from the closing date of this announcement and Involuntarily Separated Military (ISM) members claiming ISM Preference are included in this area of consideration.) *

- ☐ Yes
- ☐ No

Assessment 1

* Required

Thank you for your interest in the Recreation Assistant (Range Operations) position with the Nonappropriated Funds Instrumentalities. Please respond to the question(s) below.

1. Do you have experience working with the general public?

This experience must be reflected on your resume to be considered eligible for this position. *

- ☐ A. Yes
- ☐ B. No

2. Do you have experience with firing range operations?

This experience must be reflected on your resume to be considered eligible for this position. *

- ☐ A. Yes
- ☐ B. No

3. Do you have experience with firearm safety?

This experience must be reflected on your resume to be considered eligible for this position. *

- ☐ A. Yes
- ☐ B. No

4. Do you have cashier skills to include receiving payment and providing change to others? *

This experience must be reflected on your resume to be considered eligible for this position. *

- ☐ A. Yes
- ☐ B. No

5. Can you obtain a current Installation Range Certification Card, National Rifle Association (NRA) Range Safety Officer Certification, or equivalent certification within 60 days of entrance on duty?
 *

- ☐ A. Yes
- ☐ B. No

6. Can you lift up to 45 pounds without assistance and heavier loads with assistance?
 *

- ☐ A. Yes
- ☐ B. No

7. Do you meet the local age restriction (21 years or older) for handling of firearms? *

- ☐ A. Yes
- ☐ B. No

8. Are you available to work an irregular schedule to include nights, weekends, and holidays? *

☐ A. Yes

☐ B. No

9. Your responses to the Eligibility Assessment and Occupational Questionnaire, along with your resume and all supporting documentation are subject to evaluation and verification to ensure accuracy. Please take this opportunity to review your responses to ensure their accuracy.*
 *

☐ A. Yes, I verify that all of my responses to this questionnaire are true and accurate. I accept that if my supporting documentation and/or later steps in the selection process do not support one or more of my responses to the questionnaire that my application may be rated lower and/or I may be removed from further consideration.

☐ B. No, I do not accept this agreement and/or I no longer wish to be considered for this position.

Documents

* Required

Select the supporting documents you wish to include in your application. (Choose all that apply)

The following is a list of supporting documents accepted for this position. You may include one or more documents for each document type.

*Please note that while you may submit an application without submitting all **required** documents, failure to submit **required** documents may adversely affect your consideration for this position.*

Accepted Documents

☐ Cover Letter

☐ DD-214

☐ Other

☐ Resume *

☐ SF-50

Verify

I certify, to the best of my knowledge and belief, all the information submitted by me with my application for employment is true, complete, and made in good faith, and that I have truthfully and accurately represented my work experience, knowledge, skills, abilities and education (degrees, accomplishments, etc.). I understand that the information provided may be investigated. I understand that misrepresenting my experience or education, or providing false or fraudulent information in or with my application may be grounds for not hiring me or for firing me after I begin work. I also understand that false or fraudulent statements may be punishable by fine or imprisonment (18 U.S.C. 1001).

Applicant Signature