

Application: Private Organizations (PO)

(Please check box below for new or revalidation)

New

Revalidation

Date: _____

Name of Organization: _____

Briefly list PO's major purposes/missions _____

Briefly list any major changes in PO activities, membership requirements, officers, objectives, organization, constitution, bylaws, use of funds, and management functions: _____

List all annual fundraising activities: _____

Do you have authorization to use "West Point" in your clubs name? *(Submit record of permission given)*
Contact the Licensing Director at licensing@westpoint.edu for more information.

List your current officers; *(include name, address and phone.) (Please print or type.)*

President: _____

Address: _____

Phone: _____

Cell: _____

E-mail: _____

Vice President: _____

Address: _____

Phone: _____

Cell: _____

E-mail: _____

Secretary: _____

Address: _____

Phone: _____

Cell: _____

E-mail: _____

Treasurer: _____

Address: _____

Phone: _____

Cell: _____

E-mail: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE UNITED STATES ARMY GARRISON, WEST POINT, NY
AND

Private organization (PO) name

SUBJECT: Acknowledgment of post regulations, procedures, and acceptable practices.

1. The above PO acknowledges that they have read and understand Army regulation 210-22 "Private Organizations on Army Installations". The PO also acknowledges that they have completed and satisfied all Federal, State, and local government requirements. Further the PO acknowledges the below restrictions and guidelines:

a. The PO will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the Government.

b. PO activities will not seek to deprive individuals of their civil right.

c. All fundraising and events must receive prior approval from the Office of the Garrison Commander.

d. The PO is not entitled to Army services. This includes legal, audit, transportation, postal, printing, information management activities, clerical, financial, copying, or procurement services.

e. If PO utilizes Government facilities, PO agrees to reimburse the Government for utilities and maintenance expenses (unless use is incidental).

f. Neither the United States Army Garrison West Point nor the Government will have any liability for the above named PO's action or debts.

g. The Installation commander may revoke permission to operate at any time.

h. The PO understands the installations may impose further restrictions and guidelines.

i. An explanation of membership eligibility and responsibilities for all management functions (including accountability of assets, coverage and limitation of insurance and disposition of remaining assets on breakup of the PO).

j. A statement of the PO's liability, if assets are not enough to cover all PO liabilities. The statement of liability will include a provision that all State and jurisdictional laws are met. Also, it will address the extent of the PO members' personal liability for debts of, or claims against, the PO.

By signing this MOU the PO acknowledges they will abide by all installations regulations and guidelines.

President

Vice President

(Date)

(Date)