



**DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT
681 HARDEE PLACE
WEST POINT, NEW YORK 10996-1514**

January 5, 2021

Dear Parents:

I am writing to notify you that on January 15, 2021, the Army will implement the School Year (SY 20-21) Army Child and Youth Fee Policy as required by the SY 20-21 Department of Defense (DoD) Child Care Fee Policy. There will be no changes to patron fees.

The key changes included in the SY 20-21 Army Child and Youth Fee Policy are:

All patrons, regardless of their Total Family Income category, will be required to have their Total Family Income (TFI) verified. Patrons will no longer be permitted to enroll in the highest fee category in lieu of providing proof of income. Failure to provide the required TFI documentation will result in denial of child care services.

Patrons who did not provide income documentation must provide financial documentation no later than 27 January 2021. Patrons who fail to provide their financial documentation will receive a 15 day termination notice. Patrons failing to provide income documentation within 3 business days of registration/enrollment/re-registration will be terminated from care.

Please contact Parent Central Services at 845-938-3969 if you have any questions or to address any issues or concerns. Point of contact for this memorandum is Ms. Annette Bell, Outreach Services Director.


ERIN FAHERTY
CYS Coordinator