



1230GC Route 218, West Point, NY 10996  
845-938-2435

**MISSION:** The mission of the West Point Golf staff is to provide our patrons (U.S. military, retirees, DoD/All civilians and their Family Members) a competitive golf course to stimulate, develop, and maintain the mental, physical and social well-being. This is made possible by providing golf, food and beverages with outstanding customer service. It is our intent to make everyone feel welcome and enjoy their experience at the West Point Golf Course!

**PURPOSE:** The purpose of this guide is to establish policies and guidelines for our customer's use and convenience at the golf course.

**HOURS OF OPERATION:**

- Hours of operation for the West Point Golf Course are as follows:
- The annual golfing season at WPGC runs from 1 April thru 30 November (weather permitting).
- The golf course will be **closed every Monday** for tournaments and private outings, Holiday's being the exception.
- Practicing and playing (e.g., putting greens, the driving range or the golf course itself) is **off limits** when the course is **closed**.

**1 April – 30 April & 1 October – 30 November**

- 0800 – sunset, Tuesday through Sunday and designated holidays.

**1 May – 30 September**

- 0700– sunset, Tuesday through Friday.
- 0630– sunset, Saturday, Sunday and designated holidays.

**PATRON ELIGIBILITY AND PRIORITY OF USE:** As with all MWR activities, the WPGC is established primarily for Military/DoD personnel and their families. However, the WPGC is available for use by the general public as a whole, regardless of where they reside.

**GOLF FEES AND SERVICES:** The most up to date golf fees are posted in the pro-shop and on our website. All fees are reviewed each year before the start of the new golf season to see if any adjustments are needed. If changes are required, the new fees will be posted in the pro-shop and on our website before the start of the new golf season. In extremely rare instances, fees may be changed during the current golf season. If this occurs, the adjusted fees will be posted in the pro-shop and on our website at least 14 days prior to the date it will take effect. Any refund of daily fees will be issued in the form of an in-house credit.

**ANNUAL GREENS FEES:**

- The official administrative golf season runs 1 April through 30 November, weather permitting.



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- All golfers without a season pass must pay their applicable greens fees each time they use the WPGC
- Any authorized users may purchase an Annual Season Pass. Golfers interested in purchasing an Annual Season Pass may do so by visiting the WPGC pro-shop during regular business hours Tuesday – Sunday from 0800-1800. Please bring proper ID(s) for Military and DoD rates. DD214s or expired IDs are not accepted as proof of rank or current employment. Annual passes cannot be used for private outings.
- Payment in full is due at time of purchase.
- All greens fees are determined on your rank or employment at time of purchase. Fees are determined as follows:
  - I. Cadet/Junior/ E1-E6
  - II. E7 – O3
  - III. O4 – 10 & Retired Military/DOD Civilians
  - IV. Seniors 62+/Veterans/Guests
  - V. General Public

**TWILIGHT GREENS FEES:** Twilight greens fees are available at posted times and are offered at a discounted rate. Rates are posted in the pro-shop or on our website.

**1 April through 30 April and 1 October 1 through 30 November**

- Twilight golfing begins at 1300 hours

**1 May through 30 September**

- Twilight golfing begins at 1500 hours

**RECIPROCAL FEES:** Reciprocal daily fees (50% OFF Greens Fee) are offered to other annual pass holders of Army golf courses, who are visiting the area and would like to play the West Point Golf Course. This privilege is not to be abused and said fees may be withdrawn, if the number of days played becomes excessive. Two weeks of consecutive golf is considered excessive. Please take advantage of our discounted punch cards, for those who may be visiting for an extended period of time

**PUNCH CARDS:** Punch cards are available throughout the year for all patrons to purchase and valid through the end of the golf season, which is 30 November, weather permitting.

**RAIN CHECKS:** Rain checks will be issued only if the course is deemed unplayable by WPGC Management. Rain checks will NOT be issued if rain has started prior to the beginning of the round and is in the general forecast for the day of play at time of play or if the guest does not produce his/her receipt for the day's play.

Rain check values are as follows:



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- An 18-hole rain check will be given to those golfers that have paid for an 18-hole round and have played less than five (5) holes.
- A 9-hole rain check will be given to those golfers who have paid an 18-hole round and have played more than five (5) holes and less than fourteen (14) holes of play.
- A 9-hole rain check will be given to those golfers who have paid for a 9-hole round and have played less than (5) holes.
- No rain check will be given to those golfers who played more than fourteen (14) holes of play.
- Rain checks expire at the end of the golf season.

### **SERVICES AND EQUIPMENT:**

- USGA Handicaps
- Professional Lessons
- Lockers
- Rental Clubs
- Pro Shop and Snack Bar

**GHIN HANDICAP:** Only players with verified USGA handicaps may compete in handicap tournaments. A minimum of five 18-hole scores are required to establish a temporary handicap. Players input their own score either through an App on their phone or at their own home computer.

**LESSONS:** Golf lessons and clinics are provided throughout the golf season by our very own certified PGA PRO. Lessons are by appointment only. Contact our WPGC pro-shop to set up an appointment to improve your game. Fees are competitive and are posted at the pro-shop and on our website. All fees are to be paid either prior to your lesson or the day of prior to your lesson at the WPGC pro-shop only.

**RENTAL CLUBS:** To help speed up play, all players must have a set of clubs with bag. If you do not have a set of clubs, full sets are available to rent, through the pro shop for a fee. All damage will be at the responsibility of the renter.

**RENTED CARTS:** You will need to present a valid driver's license and demonstrate the ability to drive the cart properly. All damage will be at the responsibility of the renter. **All carts must be returned at sunset.**

### **OPERATIONS, START AND SUPERVISION OF PLAY-TEE TIMES GOVERN THE ORDER OF PLAY:**

- Start of play will follow established tee times (No more than two reservations per player) and be controlled by the course's starter(s). All players must have a reserved tee time or



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be called in order from a standby waiting list. All players will start on hole #1 and finish on hole #18. Players shall not start on Hole #10 before 0900.

- Play is generally limited to 18 holes, though, if all golfers have played and there is an opening, a replay round may be possible. Golfers asking for a replay round may be added to the waiting list and pay the additional **full cart fee charge**.
- The WPGC staff and its starters will make every effort to ensure that each group teeing off has four (4) golfers. At peak times, groups with less than four (4) players may be paired up. **ONLY** four (4) players in a group are allowed, including on the tee box.
- **Players will not start before the first tee time of the day.**
- Singles and twosomes are not permitted to be the first time of the day nor shall they be permitted to move in front of the first tee time reserved either before or during the round.
- **The first tee time of the day shall remain at least 1 hole in back of the Greens Staff to allow for safe maintenance operations to be conducted.**
- The Golf Course Superintendent and Golf Course Manager reserve the right to remove any players who violate the 1-hole safe distance from maintenance staff.
- If two separate twosomes purchase the same tee time they must be paired together and cannot be separated into two separate tee times.
- Starters/Marshals and Golf Pro-Shop staff are tasked with the enforcement of all rules and control the speed of play. They both have the **AUTHORITY** and **RESPONSIBILITY** to speak up and take appropriate, educational and/or corrective measures, consistent with this guide, local rules and the rules of golf, when a violation is observed.

**"WALK ON" RESERVATION PROCEDURES:** Players without a tee time are considered "walk-on" and are welcome at the West Point Golf Course. We are privileged to be the starting point for many beginner golfers, as well as new players to the area and will do everything possible to make your experience at the course be fun and enjoyable! Please follow these guidelines when playing the course:

- Check in at the pro-shop to let us know how many golfers will be playing.
- If the course is busy, we will add you to the wait list. The wait list is kept on a first come, first serve basis.
- Singles are not permitted to tee off if there are parties of three or more waiting. Every effort will be made to pair singles with another group less than four (4), to reduce the waiting period. The pro-shop staff and/or starters have the final authority on coordinating play.

**STANDBY WAITING LIST:** Standby waiting lists will be maintained by the starter or the WPGC pro-shop staff and when tee times become available the following priority is used to select a player from the waiting list:

- I. Priority 1- Active Duty Personnel
- II. Priority 2- DoD Civilian/Season Pass Holders
- III. Priority 4- Veterans/Retired Military/DoD Contractor
- IV. Priority 5- General Public



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- Golfer must sign up in person. Telephone requests, regardless of category, will not be accepted. Golfers called by WPGC pro-shop staff or the starter and failing to show up within five (5) minutes or those who are not prepared to play when called will be moved to the bottom of the list.
- Golfers will not be allowed to give away their spot on the list.

### **CHECK-IN POLICY:**

- **100% ID Check is required for all categories except General Public.**
- We ask that all players check in at the Golf Shop, at least 15 minutes prior to their tee time, to help maintain a smooth process and allow groups to start on time. Failure to check-in at least 10 minutes prior to your tee time may result in your scheduled tee time being given to the next four (4) players, or someone from the stand-by waiting roster.
- When checking in, anyone wanting a reduced rate (e.g., Active Duty, DoD Civilians, Retired Military, and Veterans) must provide a valid Government issued ID at time of check-in, to receive discounted greens fees. A 100% ID check is required. **Failure to produce the proper ID will result in paying General Public rate greens fees. Exception to this policy may only be approve by the WPGC Management Team or their designee.**
- When checking in, all season pass and punch pass card holders must have their cards out for proper verification. A 100% ID check is required. **Failure to produce the proper ID will result in paying General Public greens fees. Exception to this policy may only be approve by the WPGC Management Team or their designee.**

**CANCELLATIONS AND NO-SHOWS:** Cancellations must be made either in person or over the phone within 24 hours before your scheduled tee time to a person in the pro-shop. Players that fail to do so may forfeit their privilege to reserve a tee time in the future.

- I. First offense the golfer is given a verbal warning.
  - II. Second offense the golfer loses making a tee time for 1 week, but may show up day of and be added to the waiting list.
  - III. Third offense, the golfer losses for 1 month, but may show up day of and be added to the waiting list.
  - IV. Repeat offenses may result in additional penalties with the possibility of losing playing privileges. (Additional penalties are at the sole discretion of the WPGC Management Team).
- Reserving tee times in advanced and then attempting to substitute or give away your tee time is strictly prohibited. Those that are caught doing this may lose their right to make tee times. Repeat offenses may result in additional penalties with the possibility of losing playing privileges. (Additional penalties are at the sole discretion of the WPGC management team).



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**REFUNDS:** Any refund of daily fees will be issued in the form of a rain check. Please see page #3, rain checks, for more information regarding this policy.

Refunds of annual fees are as follows:

- On or before the last day of May – 60%.
- On or before the last day of June – 40%.
- On or before the last day of July – 20%
- 1 August to season end – No Refund.

Exception to above – Active Duty Military moving on PCS orders may receive a prorated refund.

Refund request must be submitted in writing to the golf course office staff and must include:

- A copy of application orders.
- All annual fee cards.

**Any patron that has playing privileges terminated involuntarily are not entitled to a refund of any fees.**

**RENTAL EQUIPMENT:**

- Golf clubs and golf carts are available to WPGC patrons to rent.
- General rules for renting WPGC equipment.
  - I. All rental equipment must be operated in accordance with the rules stated below and returned after their use in good condition.
  - II. Any golfer damaging any rental equipment by negligence or deliberate acts will be responsible and held liable for the consequences of his/her actions and any damages as a result of those actions. When used or operated in a dangerous manner not intended by the manufacturer, powered golf carts can easily be damaged. Individuals that rent powered golf carts are liable for the cost of any repairs due to negligence on their part.
  - III. Powered golf carts may be rented for either 9 – 18 hole rounds on a first come first served basis and every player using a cart will be charged a cart fee. **No more than 2 carts may be rented for a group of 4 players.**
  - IV. Patrons must possess a drivers license to rent a powered golf cart.
  - V. Individuals renting a cart must exercise special safety precautions. **Riding atop, on the rear or hanging off the cart is strictly prohibited.** Powered golf carts can only be operated by an individual possessing either a valid government issued driver's license in good standing or by permission from the WPGC management team only.
  - VI. Only two (2) golfers are permitted per golf cart. Single rider golf carts are not permitted and only two carts per four (4) golfers shall be allowed.
  - VII. Golfers renting powered golf carts must follow the rules for that day either cart path only or 90 degrees. All carts must stop 30 yards from the greens. **ABSOLUTELY NO CARTS ALLOWED NEAR THE GREENS.**
  - VIII. **ALL CARTS HAVE TO BE RETURNED NO LATER THAN AT SUNSET.**



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- IX. All golfers renting clubs must leave a credit card with the pro-shop attendant as a deposit for return of the rental set. Any lost or broken clubs is the responsibility of the golfer, and a replacement fee will be charged.

### **OUTINGS AND OTHER SPECIAL PLAY:**

- An Outing is considered one (1) 18-hole round for at least 60 players.
- Outings will generally be scheduled on Mondays - Thursdays, with some exceptions for Friday - Sunday by the WPGC management team that are not on holidays and will generally start at 1200 unless otherwise approved by the WPGC management team and no earlier than 0930. All requests must be submitted to the WPGC management team in writing, for approval at least 3 months in advanced of the desired date. If the outing sponsor is a private organization, then the outing contract must be signed by 2 officers of the organization able to authorize payment.
- Anyone wishing to sponsor an event at West Point Golf Course must contact the FMWR Marketing team at 845-938-8186. All dates are on a first come first serve basis.

**THE RULES OF GOLF:** USGA rules apply. Local rules will be printed on score cards and individual tournament rules sheets.

**COURTESY ON THE COURSE:** ***SAFETY*** - Prior to playing a stroke or making a practice swing, the player should ensure that no one is standing close by or in a position to be hit by a club, ball, stones, pebbles, twigs or the like, which may be moved by a stroke or swing.

**CONSIDERATION FOR OTHER PLAYERS:** The player who has the honor should be allowed to play before his opponent or fellow-competitor tees. No one should move, talk or stand close to or directly behind the ball or the hole, when a player is addressing the ball or making a stroke. No player should play until the golfers in front are out of range.

### **PACE OF PLAY:**

- In the interest of all, players should play without delay. If a player believes the ball may be lost or out of bounds, the player should use a provisional ball. Players have 3 minutes to search for a ball. They should then move on according to the rules of golf. When the play of a hole has been completed, players should immediately leave the putting green. If a group fails to keep its place on the course and loses more than one clear hole on the players in front, players should be courteous and invite the group following to pass.
- A group that has one clear hole in front of them will allow the group behind to play through or speed up. Groups may and will be asked to pick up their ball and move on to the next hole by the course marshals or management.





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### **CARE OF THE COURSES:**

**BUNKERS:** Before you leave a bunker, carefully rake, fill and smooth over all holes, ball marks and footprints; placing the rake inside the bunker's top edge when finished.

**REPAIR DIVOTS, BALL MARKS:** You should ensure that any divot hole, as well as any damage to the putting surface made by a ball, is carefully repaired. To repair a green use a divot tool to pull the surrounding grass to the center of the mark, then carefully press the grass down with a putter or a foot. Use the seed/sand mixture on the golf cart to fill in divots made in the fairway.

**FROST:** When frost is observed the course shall be closed until deemed playable by the Golf Course Superintendent or designated Greens Staff representative. No use of any kind can occur under such conditions.

### **DAMAGE TO GREENS – FLAGSTICKS, GOLF BAGS, ETC:**

- Riding players shall keep powered carts at least 30 yards from the greens.
- Walking players shall keep golf bags and pull carts off the greens, preferably no closer than the outer fringe area.
- When putting down golf bags or the flagsticks, you should ensure that no damage is done to the putting surface
- You should not damage the putting surface by leaning on your putters, particularly when removing a ball from the hole.
- Players or players acting as caddies should not stand too close to the hole when handling the flag stick or removing a ball from the hole.
- The flag stick should be properly replaced in the hole before leaving the putting surface.
- Do not drag feet across the greens.
- Pull carts will not be wheeled across greens or through bunkers.

**DAMAGE THROUGH PRACTICE SWINGS:** In taking practice swings, players should avoid causing damage to the course, particularly the tees, by removing divots.

**FOOD AND BEVERAGES:** Outside food and beverage are strictly prohibited. The only food or beverages allowed on the premises/course shall be those items purchased directly from the West Point Golf Course Snack Bar. No outside coolers are allowed to be brought on the WPGC premise or on its course. Only the WPGC management team or the manager on duty may grant an exception for health reasons.

Please take advantage of the following services:

- Fully iced courtesy bags are provided by the West Point Golf Course Snack Bar, with a minimum purchase of three beverages.





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- A food and beverage cart is available, on course, Friday, Saturday, Sunday, holidays, and private outings.
- Call the snack bar phone line 845-938-2067 to order food ready for you at the end of your round.

Food and beverage purchases for other functions or special events are coordinated by our Food and Beverage Manager or another person from the WPGC management team.

**DRESS ATTIRE:** Each golfer is expected to dress in a manner considered appropriate to the standards of a collegiate golf course. Here are a few guidelines to follow:

- United States Military Academy Cadets are allowed to play in the Gym Alpha uniform.
- Clothing with obscene, offensive, suggestive or derogatory statements is not permitted.
- Shirts for men must have sleeves.
- Beachwear or gym clothing are not permitted
- Cut-off jeans or any clothing with holes or tears in them are not permitted.

The use of golf shoes or tennis shoes is required, and only soft spikes are allowed on the golf course. Absolutely no metal spikes are allowed.

- Sandals or flip-flops are not allowed.
- Any other footwear, which might cause damage to the course, is not allowed.

**The WPGC management team or the manager on duty have the right to determine what is considered acceptable dress or shoe wear. Inappropriately dressed patrons must meet these standards or leave the course.**