



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT
681 ROGERS PLACE
WEST POINT, NEW YORK 10996-1514

AMIM-MLW-WC

9 October 2025

MEMORANDUM FOR USAG West Point (WP) Child & Youth Services (CYS) Patrons

SUBJECT: Collection of Child Care Fees during Government Shutdown

1. USAG WP CYS programs remain fully operational to support mission readiness during the Government Shutdown.
2. Patrons are responsible for childcare fees incurred during a government shutdown. However, in consideration of the impact of the Government Shutdown on CYS patrons, adjustments to the collection of childcare fees for the **CDC and SAC** have been made:
 - a. Childcare fees will be collected for services rendered after an Appropriations Bill or a Continuing Resolution (CR) is passed. Once the CR is passed, families will have 30 days to pay the balance for care that was billed during the furlough period.
 - b. No late fee payments will be assessed during the furlough period. Late fees will be applied 31 calendar days after the passing of the Appropriations bill or CR. Regular CYS procedures for non-payment will be followed at this point.
3. Procedures for the collection of fees for **Child & Youth Sports & Fitness Programs**:
 - a. Parents will be billed for services rendered during the furlough period.
 - b. Parents are not required to pay until 20 days after the passing of an Appropriations Bill or CR. Regular CYS non-payment procedures will be followed 21 calendar days after the passing of an Appropriations Bill or CR.
4. **If you would like to have billing suspended during the Government shutdown, please contact Emily.s.miller1.naf@army.mil** No action is required for patrons who prefer to continue with payment.
5. **Army Fee Assistance (AFA)** pays the difference in the installation childcare fee and the civilian childcare fee up to the established civilian childcare provider rate cap. Parents are responsible for paying the installation childcare fee and any civilian childcare provider fees exceeding the established civilian childcare provider rate caps.
6. The Point of Contact is the undersigned and can be reached at Oneisha.I.staples.naf@army.mil.

ONEISHA STAPLES
CYS Coordinator